

Memorandum on each site and to ensure that annual review takes place.

Authorised Person

Course content

- a. statutory obligations and safe system operation;
- b. MGPS design and installation requirements;
- c. structure and management of the permit-to-work system;
- d. supervision of the Competent Person's (MGPS) work and management of MGPS contracts;
- e. MGPS equipment performance requirements (plant and pipeline);
- f. technical reporting including system capacities/ limitations, upgrading requirements/equipment replacement, system compliance;
- g. MGPS documentation;
- h. emergency procedures;
- j. MGPS operational policy preparation, implementation and monitoring;
- k. MGPS testing and quality control requirements.

Learning outcomes

7.36 The ability to:

- a. ensure that the guidance in this Health Technical Memorandum is implemented by all staff working on or with the MGPS;
- b. prepare or commission a compliance survey of the MGPS, and associated risk assessment and proposals for any consequent remedial actions;
- c. ensure current quality assurance registration of MGPS contractors;
- d. ensure contractors provide appropriate method statements, risk assessments and health and safety statements;
- e. prepare risk assessments, method statements and health and safety statements for MGPS work carried out by directly employed Competent Persons (MGPS);
- f. assess and record the competence levels of directly employed Competent Persons (MGPS);
- g. maintain a register of directly employed Competent Persons (MGPS);

- h. keep up-to-date records of MGPS plant and pipelines, plant and system histories, certificates of insurance, test records and commissioning/ repair data for inspection by the Authorising Engineer (MGPS);
- j. control the storage, maintenance, issue and usage of any MGPS test or emergency supply equipment;
- k. follow defined incident and accident reporting procedures;
- m. control the storage, coding and issue of keys for the operation of MGPS;
- n. ensure that all AVSUs and LVAs are subject to a labelling system;
- p. organise such training as is necessary for staff involved with the MGPS;
- q. advise users on the safe use of an MGPS and associated equipment;
- r. advise users on MGPS deficiencies and the likely effects of proposed equipment connection;
- s. ensure that all MGPS plant is prepared for statutory inspections by a Competent Person (PSSR);
- t. retain copies of all as-fitted and other MGPS drawings and written schemes of examination as prepared by the Competent Person (MGPS);
- u. ensure that MGPS plant and pipelines are suitably signed to indicate gas type and flow direction, safety hazards, precautions and (in the case of bacteria filters) a safe filter changing procedure;
- v. ensure the safe and secure accommodation of MGPS plant and manifold systems and, where appropriate, emergency supplies and cylinders;
- x. manage the MGPS permit-to-work system in liaison with other disciplines, and issue, cancel and retain records of permits as required.

7.37 Chapter 4 lists additional specific duties for Authorised Persons (MGPS) who manage sites with cryogenic (VIE) systems.

Competent Person (MGPS)

7.38 For Competent Persons (MGPS), to offer skills in all areas is unusual. However, if this is to be the case, all elements of the course contents listed below will have to be covered by the training